COMMISSIONER MEETING MINUTES

May 3, 2023

**MEMBERS PRESENT**

1. Baneta (Bonnie) Sheffler, Chairman
2. Steven A. Brown, Commissioner
3. Gary Frisque, Commissioner

**STAFF, FIREFIGHTERS AND GUESTS PRESENT**

1. Star Orman, Secretary to the Board of Commissioners
2. Robert Webber, Fire Chief
3. Thomas Frisque, FF / EMT
4. Brittany Nordhagen, FF / EMT

Chairman Sheffler called the meeting to order at 15:10; Commissioner Frisque led us in the pledge of allegiance, and Commissioner Brown led us in Prayer.

**Consent Agenda**

* Approve Meeting Minutes – April 19th, 2023.
* Deposits: $6,504
  + EFT- $130, $1297.87, $871.13, $830
  + Fire Protection for the City of Newport- $3,000
  + E Region EMS & Trauma Council- $350
  + Sign donation- $25
* Vouchers: 8402 – 8415
  + General Fund – $8,938.68

**COMMISSIONER BROWN MADE A MOTION TO APPROVE THE CONSENT AGENDA, COMMISSIONER FRISQUE SECONDED, AND CHAIRMAN SHEFFLER CONCURRED.**

**CORRESPONDENSE – See Attached**

* None

**CHIEF’S REPORT – See Attached**

* POFD4 was dispatched to 41 calls in the month of April, with the breakdown being 27 in Newport City, 4 in the Newport area, 6 in Usk and 3 in Cusick. We were also dispatched to 1 mutual aid request for District 5 (Motor vehicle accident with extrication).
* Training for April equaled 415 hours. We sent Star to some more EMS training, and we sent Britney Nordhagen and John Foster to Safety Officer training. We also conducted group training on the topics of medication administration, structure protection in the WUI, wildland engine operations.
* A VFA grant (Phase 2) for the amount of $8,570 has been closed out and will be paid shortly.
* The documentation for the COVID relieve reimbursement has been signed, and we will be getting paid approximately $97,000 soon.
* The ARPA grant application was turned in to the County, and we requested $182,938.76 for equipment, computers and software. Chief was given direction to submit paperwork tying together the things we asked for to covid or the after affects from covid.
* Engine 45 – We are still waiting for the throttle control module. Adam Micone was able to get it ordered through Patti’s Action Auto.
* Brush 41 is having an electrical issue again, and is being worked on.
* The boat was found to have dead batteries, and they would not take a charge, so they have been replaced.
* The sprinkler system was not drained before winter, the manifold was replaced.
* Rescue 41 is also having some electrical issues, and Adam is working on it. Discussion regarding the shifter control if that is the issues, its being looked at.
* WT 41 has been moved to Station 42 to remove lights, etc. from it for surplus.
* I will be applying for up to $30,000 for EMS equipment and/or training. This is being offered by Washington Department of Health. 6 awards of $30,000 have been earmarked for Pend Oreille County for a total of $180,000.
* I am moving forward with the Seasonal Firefighter/EMT program. I will be talking with HR experts to make sure that I cross my T’s and dot my I’s. Further discussion took place regarding how to get our firefighters out on more fires than our rotation allows.
* Adam arranged a board of officers for interviews for assisted training officers, the 2 that applied, both were approved. The 2 assisted training officers are Brittany Nordhagen and Jake Richer.
* Our Firefighters assisted the City of Newport “hide easter eggs” at City Park. It was a great time. Members of the District went to a church event regarding easter eggs.
* Cusick City got a new phone number, and it is (509) 671-9146. Chief was asked of we have a copy of our agreement, and asked if our guys can start mowing the grass at the station.
* Commissioner Brown asked about Adam’s Type 2 incident management team, Chief indicated he isn’t sure, Adam hasn’t said anything.

**UNFINSHED BUSSINESS**

* EMS and Newport update – discussion
  + No one formally said they wanted to be a part of the pros and cons. One person indicated in training; Chief urged the Board to talk with that one person soon. Chief talked about a possible public, private partnership with POEMS. Further discussion took place regarding what that might possible look like.
* FD4 EMS Levy
  + An ad in the legal section was placed into the Miner soliciting the public to volunteer for the “Pro vs Con” group.
  + The Board was presented with no one interested in the “Pro vs Cons” group. The board is moving forward with no one for the “Pro vs Cons” group.
  + Chief was given direction for moving forward with the ballet.

**NEW BUSSINESS**

* None

**OPEN SESSION**

* Commissioner Brown asked where would we get signs, Chief indicated we can reuse the signs we have or do new signs.

**MEETING ADJOURENED**

As there was no further business before the Board, Chairman Brown adjourned the meeting at 18:57 pm.

**EXECUTIVE SESSION – RCW 40.30.110 (1) (g) – 10 minutes**

Chairman Brown opened Executive Session – 19:01pm

Chairman Brown closed Executive Session – 19:11pm

**No decisions were made in Executive Session**

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Gary Frisque, Commissioner

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Baneta D. Sheffler, Chairman

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Steven A. Brown, Commissioner

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Star S. Orman,

Secretary to the board of Commissioners