COMMISSIONER MEETING MINUTES

May 23, 2023

**MEMBERS PRESENT**

1. Baneta (Bonnie) Sheffler, Chairman
2. Steven A. Brown, Commissioner
3. Gary Frisque, Commissioner

**STAFF, FIREFIGHTERS AND GUESTS PRESENT**

1. Star Orman, Secretary to the Board of Commissioners
2. Robert Webber, Fire Chief
3. Thomas Frisque, FF / EMT
4. Brittany Nordhagen, FF / EMT
5. Adam Micone, Captain
6. Jake Richer, FF / EMT

Chairman Sheffler called the meeting to order at 15:10; Commissioner Brown led us in the pledge of allegiance, and Commissioner Frisque led us in Prayer.

**Consent Agenda**

* Approve Meeting Minutes – May 3rd, 2023.
* Deposits: $4,565.13
	+ EFT- $830, $141.48, $593.65
	+ Fire Protection for the City of Newport- $3,000
* Vouchers: 8416 – 8429
	+ General Fund – $8,999.42

**COMMISSIONER BROWN MADE A MOTION TO APPROVE THE CONSENT AGENDA, COMMISSIONER FRISQUE SECONDED, AND CHAIRMAN SHEFFLER CONCURRED.**

**CORRESPONDENSE – See Attached**

* None

**CHIEF’S REPORT – See Attached**

* The ARPA grant application – I was hoping for some good news today, its scheduled to go in front of the committee in 2 weeks. Chief had to submit a follow up as to why he was asking for the equipment we put into the grant.
* Engine 45 – We are still waiting for the right parts for the throttle control module.
* M41 was involved in a collision in Monroe, Washington. Samantha was seen by a doctor at the ER for some pain, Jim was not injured, and he submitted the mandatory urinalysis. No other injuries were reported. A new bumper has been ordered. Chief Webber is working with Enduris to get the claims settled. Jim ran into the back of a car, which in turn ran into another vehicle. A police report was taken, but I do not have that as of the writing of this agenda. Chief had to make multiple phone calls regarding the patient that was being transported, the patient was a minor.
* Medic 45 and Medic 41 are both getting brake work done this week. Medic 45 had its rear ABS sensor changed out Monday.
* I have ordered dash cameras for three of the ambulances. These are three camera systems that will record the roadway in front of the vehicle, as well as the driver and patient compartments. Insurance companies are recommending to be recording to enable any complaints regarding stolen items or sexual harassment. Commissioner Brown asked about a public records request, Chief indicated the public is not able to request.
* Training in Wenatchee hosted by the Washington State Firefighters Assn.; Adam and Star – classes are too numerous to list. Adam was asked to join the Assn as a representative/Board Member, and may possibly be teaching a class there next year.
* 5 members completed training to be I.V. Technicians. These five people will be working towards getting 5 additional I.V. starts in the field in the course of the next 3 weeks.
* Training in Spokane:
	+ Brittney and Jake – The art of reading smoke
	+ Star – Haz Mat
* Fire District 4 will be the host of multiple certified wildland firefighting classes. Adam arranged these classes. These classes will be offered to all agencies in the region.
* The staff took on the Herkulian task of cleaning out Station 41’s “training Building”, and the shop and the middle building at Station 42. The nucleus of that effort was Brittney, but many put in much work to get it done. As a reward for this effort, we purchased uniform shorts for all of them. There was a dumpster dropped out and was filled.
* We had an early morning vegetation fire in Newport on Saturday, May 20, and its current status is “undetermined, under investigation”. It was approximately 25 square feet, and it damaged a PVC fence. There were no injuries.
* Firefighter/EMT Thomas Frisque was issued his new turnouts.

**UNFINSHED BUSSINESS**

* EMS and Newport update – There was some meeting that took place with the new Chief of SPOFR and Newport, SPOFR told Newport they were not interested in picking a fight with Fire District 4. The levy that the City of Newport was trying to proceed with was illegal.
* FD4 EMS Levy – Paperwork submitted and approved by the Prosecuting Attorney and the County.
* WT41: Keep it for parts opposed to placing it into surplus? Discussion and possible action. The boards direction was to surplus it.
* What is the history on the small military trailers? Discussion and possible action. The board said to check into the paperwork that was previously submitted.
* DUI intervention June 2nd at the high school in Newport.
* Commissioner Frisque asked Chief if he had a life insurance policy, Chief indicated he does not yet.
* Commissioner Frisque asked about Rescue Boat 41 if it was ready to go. Adam gave an update on the boat. Further discussion took place regarding the propeller.

**NEW BUSSINESS**

* Limited Term Firefighter positions. Discussion and possible action.

**COMMISSIONER BROWN MADE A MOTION TO APPROVE LIMITED TERM FIREFIGHTERS, COMMISSIONER FRISQUE SECONDED, AND CHAIRMAN SHEFFLER CONCURRED.**

* Lawn Mower. Discussion and possible action.

**COMMISSIONER BROWN MADE A MOTION TO APPROVE THE LAWN MOWER, COMMISSIONER FRISQUE SECONDED, AND CHAIRMAN SHEFFLER CONCURRED.**

* Member Benefits; Gym memberships – Discussion and possible action. **APPROVED**

**OPEN SESSION**

* None

**MEETING ADJOURENED**

As there was no further business before the Board, Chairman Brown adjourned the meeting at 19:31 pm.

**EXECUTIVE SESSION – RCW 40.30.110 (1) (g) – 5 minutes**

Chairman Brown opened Executive Session – 19:40pm

Chairman Brown closed Executive Session – 19:45pm

**No decisions were made in Executive Session**

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Gary Frisque, Commissioner

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Baneta D. Sheffler, Chairman

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Steven A. Brown, Commissioner

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Star S. Orman,

Secretary to the board of Commissioners