COMMISSIONER MEETING MINUTES

April 5, 2023

**MEMBERS PRESENT**

1. Baneta (Bonnie) Sheffler, Chairman
2. Steven A. Brown, Commissioner
3. Gary Frisque, Commissioner

**STAFF, FIREFIGHTERS AND GUESTS PRESENT**

1. Star Orman, Secretary to the Board of Commissioners
2. Robert Webber, Fire Chief
3. Samantha Cummins, EMT

Chairman Sheffler called the meeting to order at 15:00; Commissioner Frisque led us in the pledge of allegiance, and Commissioner Brown led us in Prayer.

**Consent Agenda**

* Approve Meeting Minutes – March 15th, 2023.
* Deposits: $5,740.98
	+ EFT- $560.26, $965, $55.61, $211.86, $354.10, $594.15.
	+ Fire Protection for The City of Newport- $3,000.
* Vouchers: 8382 – 8393
	+ General Fund – $7,761.31

**COMMISSIONER FRISQUE MADE A MOTION TO APPROVE THE CONSENT AGENDA, COMMISSIONER BROWN SECONDED, AND CHAIRMAN SHEFFLER CONCURRED.**

**CORRESPONDENSE – See Attached**

* The Land Pioneer- No discussion.

**CHIEF’S REPORT – See Attached**

* The Tahoe has got most of the warning package installed (Adam and Jim).
* Engine 45 update- It had a radiator leak in the rear, upon inspection it was the heater core that went out, it was bypassed and now back in service, we are still investigating that the heater core goes too. Commissioner Brown asked why could we not put another heater core in it. Chief will find out.
* Washington Military Department – Emergency Management Division: COVID-19 relief update. We were updated with being awarded access to the relief. Star and Samantha stayed up all night getting the paperwork turned in to allow us to put in for as much of the COVID relief money as possible.
* Star attended the North West Rural Health Conference for three days. Star mentioned the networking was important, some classes were great it seemed more hospital based but still never good information.
* POFD4 was dispatched to 47 calls in the month of March, with the breakdown being 28 in Newport City, 4 in the Newport area, 11 in Usk and 1 in Cusick. We were also dispatched to 3 mutual aid requests, 1 each by District 5 (Motor vehicle accident with extrication), SPOFR and West Pend Oreille in Oldtown (both for structure fires).
* Training for February equaled 381 hours. The topics covered EMS, multi-company fire operations, pump operations, ventilation and basic firefighting fundamentals.

**UNFINSHED BUSSINESS**

* EMS and Newport update – Chief informed himself and Star went to the LEPC meeting last week, after the meeting Chief Erik Gallanger discussed with Webber that he talked to the City administrator of Newport regarding about POEMS taking over Newport Fire. Chief informed Erik regarding the history of Newport Fire and Fire 4, as it was not mutual aid. Chief informed Erik our goal is to get Newport Fire updated in fire services. Chief is hoping Erik realizes he knocked the legs out from under us.
* Discussion and possible action on M42 bumper estimate. Commissioners asked if it would surround the lights and extend passed the edges of the truck. **APPROVED**

**NEW BUSSINESS**

* Discussion and possible action on Water Tender conversion and estimate. Commissioner Brown asked about the new lighting and siren package, Chief indicated we can use what’s on T41 already, also taking off the forestry monitor we have one. **APPROVED**
* Cyber Security, Chief shared we have very little cyber security and no backup, we should look for offsite security.
* Commissioner Brown asked about the EMS levy for Fire district 4, Chief indicated we are working on it.

**OPEN SESSION**

* None

**MEETING ADJOURENED**

As there was no further business before the Board, Chairman Brown adjourned the meeting at 19:23 pm.

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Gary Frisque, Commissioner

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Baneta D. Sheffler, Chairman

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Steven A. Brown, Commissioner

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Star S. Orman,

Secretary to the board of Commissioners